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15 April 1953

MEMORANDUM FOR: Deputy Director (Plans)

SUBJECT : Supervision of Projects and Accountability

1. It has come to my attention that some of our supervisory employees may not be sufficiently aware of their responsibility in connection with approval of expenditures and concurrence in other actions taken on approved projects. The approval by myself of projects recommended by the PRC does not in any way relieve any official of this agency from his obligation to insure that all expenditures are appropriate and authorized and all actions taken under any project perfectly correct. It should be understood that this responsibility does not reside solely in the case officer, but is also the responsibility of the Branch Chief, Division Chief and appropriate Staff Chief in the line of command. All of these officials are responsible for any actions taken in the organization under their jurisdiction and cannot waive this responsibility in any respect.

2. I am particularly anxious that immediate steps be taken to insure that all proprietary projects are being correctly and appropriately handled, and that all other projects are being conducted in accordance with the existing rules and regulations of the agency.

3. Would you please see that all Staff, Division and Branch Chiefs are aware of their obligations and responsibilities in this respect.

[SIGNED]

Allen W. Dulles
Director

AWD:rm

Distribution

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